



23 July 2013

Dear Colleague,

The National Assembly for Wales' Health and Social Care Committee is undertaking a **short inquiry into the work of Healthcare Inspectorate Wales (HIW)**.

The terms of reference of the inquiry are to focus on:

- The effectiveness of HIW in undertaking its main functions and statutory responsibilities.
- The investigative and inspection functions of HIW, specifically its responsibility for making sure patients have access to safe and effective services, and its responsiveness to incidences of serious concern and systematic failures.
- The overall development and accountability of HIW, including whether the organisation is fit for purpose.
- The effectiveness of working relationships, focusing on collaboration and information sharing between HIW, key stakeholders and other review bodies.
- Consideration of the role of HIW in strengthening the voice of patients and the public in the way health services are reviewed.
- Safeguarding arrangements, specifically the handling of whistleblowing and complaints information.

Bae Caerdydd / Cardiff Bay  
Caerdydd / Cardiff  
CF99 1NA

Ffôn / Tel: 029 2089 8403  
E-bost / Email: [HSCCommittee@wales.gov.uk](mailto:HSCCommittee@wales.gov.uk)

## **Invitation to contribute to the inquiry**

The Committee welcomes evidence from both individuals and organisations. If you are responding on behalf of an organisation, please provide a brief description of the role of your organisation.

We will be holding oral evidence sessions on Thursday 17 October and Thursday 7 November, so it would be helpful if you could indicate in your submission whether you would be prepared to give oral evidence, if invited.

Generally, we ask for submissions to be made in writing, because it is normal practice for the National Assembly to publish evidence provided to a Committee on our internet site so that it becomes part of the public record. However, we are also able to accept evidence in audio or video format. The Committee welcomes contributions in English or Welsh, and we ask organisations with Welsh Language policies / schemes to provide bilingual responses, where applicable, in line with their public information policies.

If you wish to submit evidence, please send an electronic copy of your submission to [HSCCommittee@wales.gov.uk](mailto:HSCCommittee@wales.gov.uk).

Alternatively, you can write to: Committee Clerk, Health and Social Care Committee, National Assembly for Wales, Cardiff Bay, CF99 1NA.

Submissions should arrive by **Friday 20 September 2013**. It may not be possible to take into account responses received after this date.

Submissions should:

- be no longer than five sides of A4;
- contain numbered paragraphs;
- (if submitted electronically) should preferably be Word documents, not pdf files; and
- should focus on the terms of reference outlined above.

For your information, the Committee has invited submissions from those on the attached distribution list. We would be grateful if you could forward a copy of the letter to any individuals or organisations that are not included on

this list, but might like to contribute to the inquiry. A copy of this letter has been placed on the National Assembly's website with an open invitation to submit views.


### **Disclosure of Information**

It is normal practice for the National Assembly to publish evidence provided to a Committee. Consequently your response may appear in a report or in supplementary evidence to a report. The National Assembly will not publish information which it considers to be personal data.

In the event of a request for information submitted under UK legislation, it may be necessary to disclose the information that you provide. This may include information which has previously been removed by the National Assembly for publication purposes.

If you are providing any information, other than personal data, which you feel is not suitable for public disclosure, it is up to you to stipulate which parts should not be published and to provide a reasoned argument to support this. The National Assembly will take this into account when publishing information or responding to requests for information.

Yours faithfully

A handwritten signature in black ink that reads "David F. Rees." The signature is written in a cursive style with a large initial 'D' and 'R'.

**David Rees AM**

**Chair**

## **Annex: Distribution list**

### **Health Boards**

Abertawe Bro Morgannwg University Health Board

Aneurin Bevan Health Board

Betsi Cadwaladr University Health Board

Cardiff & Vale University Health Board

Cwm Taf Health Board

Hywel Dda Health Board

Powys Teaching Health Board

### **Health Trusts**

Public Health Wales NHS Trust

Velindre NHS Trust

Welsh Ambulance Services NHS Trust

### **Community Health Councils**

Board of Community Health Councils in Wales

Abertawe Bro Morgannwg CHC

Aneurin Bevan CHC

Betsi Cadwaladr CHC

Brecknock and Radnor CHC

Cardiff & The Vale CHC

Cwm Taf CHC

Hywel Dda CHC

Montgomery CHC

### **Official Agencies**

Care and Social Services Inspectorate Wales

Care Council for Wales

Care Quality Commission

Chief Medical Officer for Wales

Children's Commissioner for Wales

Dental Reference Service

Equality and Human Rights Commission

Food Standards Agency  
Health and Safety Executive  
Health Protection Agency  
Health Solutions Wales  
Health and Wellbeing Best Practice and Innovation Board  
Healthcare Inspectorate Wales  
Healthcare Improvement Scotland  
HMI Probation  
HMI Constabulary  
Institute of Rural Health  
National Offender Management Service Cymru  
NHS Shared Services Partnership  
NHS Wales Informatics Service  
Older People's Commissioner for Wales  
Police and Crime Commissioners for Wales  
Prisons and Probation Ombudsman  
Public Services Ombudsman for Wales  
Regulation and Quality Improvement Authority (RQIA)  
Social Services Improvement Agency  
Wales Audit Office  
Welsh Health Advisory Committees (including Welsh Scientific Advisory Committee)  
Welsh Health Specialised Services Committee  
Youth Offending Team (YOT) Managers Cymru  
Youth Justice Board

### **Professional Bodies and Trade Associations**

Academy of Royal Colleges in Wales  
British Association of Social Workers  
British Dental Association (BDA) Wales  
British Medical Association (BMA) Wales  
Chartered Society of Physiotherapy  
College of Emergency Medicine  
College of Occupational Therapists  
General Chiropractic Council

General Dental Council  
General Medical Council  
General Pharmaceutical Council  
GMB  
General Optical Council  
General Osteopathic Council  
Health Professions Council  
Napo  
Royal College of Anaesthetists  
Royal College of General Practitioners  
Royal College of General Practitioners Clinical Innovation and Research  
Centre  
Royal College of Nursing  
Royal College of Obstetricians and Gynaecologists  
Royal College of Ophthalmologists  
Royal College of Paediatricians and Child Health  
Royal College of Physicians London  
Royal College of Physicians of Edinburgh  
Royal College of Physicians and Surgeons of Glasgow  
Royal College of Psychiatrists  
Royal College of Radiologists  
Royal College of Surgeons  
Royal Pharmaceutical Society  
Unison  
Unite

### **Charities and Third Sector**

Action on Hearing Loss Cymru  
Action for Children  
Age Alliance Wales  
Afasic  
Age Cymru  
All Wales Forum of Parents and Carers  
Alzheimers' Society  
Arthritis Care Wales

Arthritis Research UK  
ASBAH Cymru (Association of Spina Bifida and Hydrocephalus Cymru)  
Barnardos  
Bevan Foundation  
Brain and Spine Foundation  
British Cardiac Patients Association  
British Heart Foundation  
British Lung Foundation  
British Red Cross  
Cancer Research UK  
Care and Repair Cymru  
Carers Trust  
Carers Wales  
Catch 22  
Centre for Independent Living  
Children in Wales  
Citizens Advice Cymru  
Community Housing Cymru Group  
Contact a Family  
Cymorth Cymru  
Cystic Fibrosis Trust  
Dementia UK  
Diabetes UK  
Dignified Revolution  
Disability Wales  
Epilepsy Action Cymru  
Genetic Alliance UK  
Hafal  
Heart Research UK  
The Howard League for Penal Reform  
Juvenile Diabetes Research Foundation  
Leonard Cheshire Disability  
Macmillan Cancer Support  
Marie Curie Cancer Care  
Mencap Cymru

Motor Neurone Disease Association  
Multiple Sclerosis Society  
Muscular Dystrophy Campaign  
Nacro Cymru  
National OAP Association of Wales  
National Pensioners' Convention  
Older People's Advocacy Alliance  
Parkinson's UK Cymru  
Patients Association  
Pensioners Forum Wales  
Prostate Cancer UK  
Prison Reform Trust  
Rare Disease UK  
Royal British Legion  
Scope Cymru  
Shelter Cymru  
Social Care Institute for Excellence  
Society for the Protection of Unborn Children  
Stonewall Cymru  
Stroke Association  
Tenovus  
The Disability Can Do Organisation  
Wales Carers Alliance  
Wales Carers Workers Network  
Wales Senate of Older People  
WCVA  
Welsh Reablement Alliance  
Work Foundation  
WRVS

### **Academia**

Welsh Institute for Health and Social Care (WIHSC)  
Academy of Medical Sciences  
Bangor University School of Medical Sciences  
Bangor University School of Social Sciences

Cardiff University

Cardiff University School of Medicine

Health Communication Research Centre

Institute of Medical and Social Care Research

Medical Research Council (MRC)

Older People & Ageing Research and Development Network (OPAN Cymru)

Swansea University Centre for Innovative Ageing

Swansea University College of Medicine

Swansea University Public Health and Policy Studies

UK Clinical Research Collaboration (UKCRC)